

The Cedar Springs Music Academy: Handbook

2011-2012

The Cedar Springs Music Academy seeks to build bridges between the church and the community through excellence in music. The Music Academy brings together God-seeking musicians, teachers, students, and performers by providing an environment where God's gift of music and creativity is celebrated, Christ is honored, and students are challenged to develop their talents for the glory and service of God.

It is our goal to:

Provide excellent training in music

The Music Academy provides high quality instruction with private and group lessons available to children, youth, and adults.

Provide a spiritual environment for the student

The Music Academy helps to develop a student's self esteem, interaction, personality, skills and accomplishments, in a Christian atmosphere, with Christian instructors.

Develop future music and worship leaders

The Music Academy provides quality training for church musicians, including future or current pianists, choir members, instrumentalists, worship leaders, and congregational singers.

Act as an extension of the Cedar Springs Presbyterian Church Music Ministry

The Music Academy seeks to build bridges between the church and community by connecting music enthusiasts and students in the community with the gospel through excellence in music.

Private Lessons and Kindermusik®

Location

All lessons and classes are taught on the campus of Cedar Springs Presbyterian Church.

Application

Please complete an application for an instructor: (<http://bit.ly/olhtU1>) .

Tuition

Instruction is provided by music academy staff musicians skilled in various musical areas and consists of one 30-minute lesson per week (60 minute lessons for advanced students may be available) or a 45 minute group class.

Payment terms provide for an annual, semi-annual, or monthly payment plan. A monthly e-mail reminder is sent to all. In order to keep operating costs at a minimum, we will not mail bills or statements.

- Annual Payments are due the first week of instruction in August.
- Semi-Annual Payments are due the first week of instruction for each semester (August/January).
- Monthly payments are due by the 5th of the month.

There is a \$25 registration fee to help offset administrative costs.

Payment Options

- **Online:** <http://bit.ly/mZIUAk>
- **Automatic Billing:** <http://bit.ly/kPytac>
- **Cash or Check:** Submit Directly to the Music Academy Office, E210.

Refund Policy

No adjustment of charges or refunds will be made in the case of withdrawal after lessons have begun except for medical emergencies or a permanent move from the area. The inability to find time for practice, change in desire to learn, or changes in the student's schedule are not acceptable reasons for withdrawal.

Attendance Policy

Students may receive one make-up lesson per semester as long as 24 hours advanced notice is given for the missed lesson. Additional lessons missed by the student for any reason will not be made up.

Regular lesson attendance is expected of all students. If it is necessary for an instructor to miss a lesson, students will be notified as far in advance as possible. Lessons will be rescheduled at a mutually convenient time. **In the case of inclement weather, the Music Academy will follow [Knox County Schools](#). Lessons will be made up if the Music Academy is closed.**

Dress Code

We require all students to dress neatly and modestly for their lessons. Special dress codes may be required for recitals and worship services.

Recitals and Worship Services

Recitals will be scheduled each semester at the discretion of the instructor. There are also opportunities each year for the student to lead in corporate worship at Cedar Springs Presbyterian Church.

Child Protection Policy

All instructors are required to complete a background check. We also request that

parents accompany their children to the lesson and remain outside the door to the studio. The door to the studio must be open for the duration of the lesson.

Schedule

Lessons operate on a 3-semester year:

- 1st Semester (August 15 - December 1) * **Kindermusik® September 8/9**
- 2nd Semester (January 2 - May 17)
- Summer Semester (June-July)

Please visit the calendar (<http://bit.ly/qitRmN>) for cancellations due to holidays and Knox County School breaks.

Local Outreach

Cedar Springs Presbyterian Church Music Ministries provides opportunities for interested urban children and youth in Knoxville to engage the gospel through music. Contact us for more information ([link](#)).

Chapel Concert Series

The Chapel Concert Series is a new vision for the Cedar Springs Music Academy. It is our desire to provide an environment where God's gift of music and creativity is celebrated. Styles will include classical, folk, contemporary, and several in between. All concerts are free and open to the public. They will take place in the Chapel.